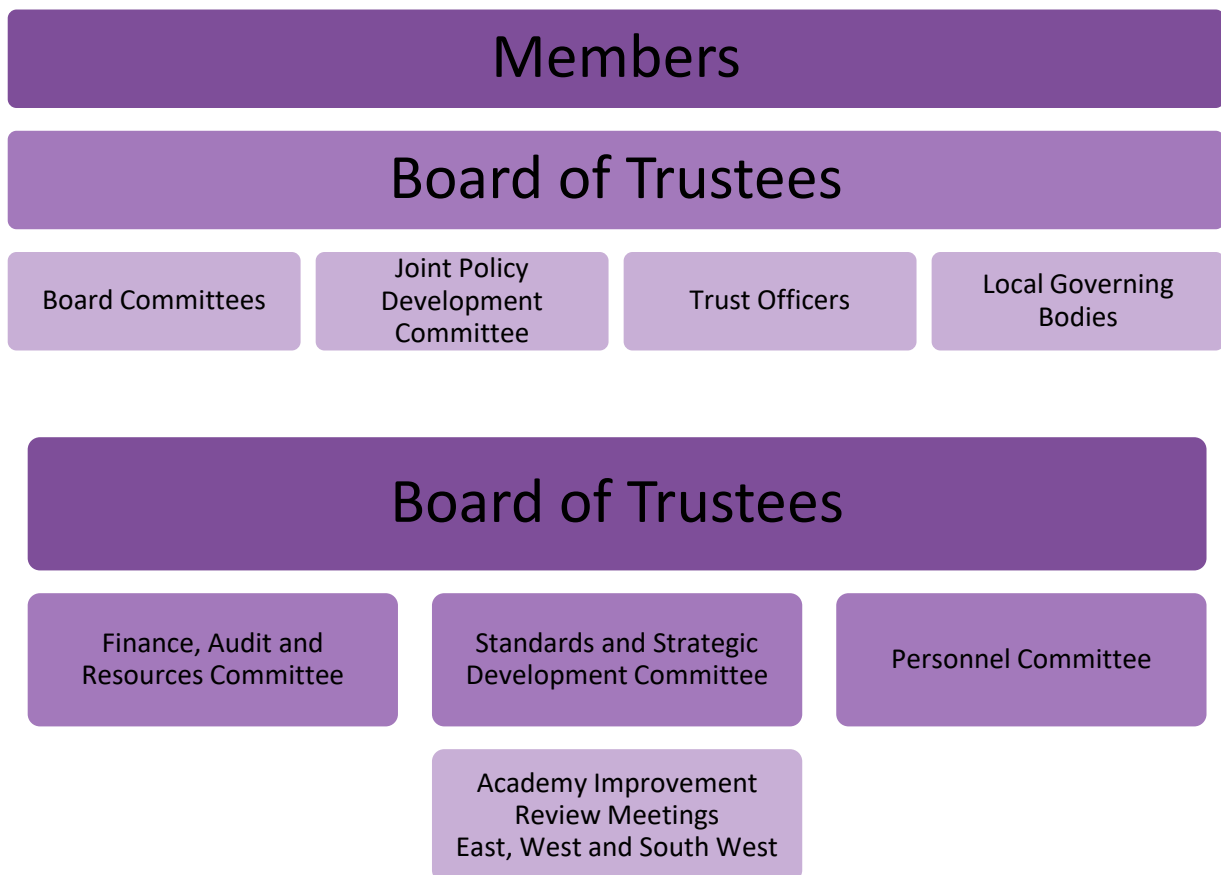


DNEAT Governance Arrangements 2023-2024

This document provides an overview of the governance arrangements for the Diocese of Norwich Education and Academies Trust (DNEAT).

DNEAT is a Multi Academy Trust and therefore the responsibility for governance rests with the Members and the Trust Board. The Members are responsible for appointing Trustees, and they hold the Trust Board to account for the effective governance of the Trust. The Trustees have a broad range of skills and experience from both the education and business worlds.



Local Governing Body

Head Teacher

Staff Governor

Trust Appointed
Governors

Parent Governors

DNEAT Chief Executive Officer

Deputy CEO

Academies
Group Executive
Principals
(AGEPs) East,
West, South
West

Academies
Executive
Principal

Professional
Lead for New
Schools

PA to the
Executive Team

Data Lead

Administrator

DONESC Chief Executive Officer

Head of
Governance

Head of HR

Head of
Estates

Head of
Safeguarding

Financial Controller

PA to
CEO and
Project
Manager

Governance
Officers/Trust
Clerks

HR Officers

Contracts
and
Compliance
Assistant

Finance
Team
Leader

Management
Accountants

Governance
Administrator

HR
Administrators

Finance
Assistants

The DNEAT Governance Framework (overleaf) shows the composition of committees and frequency of meetings. The board has three sub-committees whose role is to scrutinise the work of the Trust and hold DNEAT officers to account in accordance with the Articles of Association and Scheme of Delegation:

- Finance, Audit and Resources Committee (FARC)
- Personnel Committee
- Standards and Strategic Development Committee (SSDC)

All sub-committees report back to Trustees at each Board Meeting.

In addition, two DNEAT Trustees represent the Trust on the Joint Policy Development Committee which develops and reviews policies for DNEAT, St Benet's MAT and DoNESC (Diocese of Norwich Education Services Company).

The academies within the Trust are split into three geographical regions – East, South-West and West. Each region is allocated an Academies Group Executive Principal (AGEP) whose role is to provide support and challenge to the headteachers in their area. This is carried out via a regular schedule of visits to the academies. The AGEP also facilitates within their region meetings of the Headteachers' Regional Alliance which allows for collaborative working across the region.

In the second part of each term, an Academy Improvement Review meeting is held with each headteacher and their Chair of Governors. These meetings are held at the academy and are attended by the relevant AGEP, the Deputy CEO and for some meetings, one of the Trustees assigned to the region by the SSDC. The purpose of this meeting is to review the progress the academy has made since the last meeting, consider aids and barriers to further improvement, agree the academy risk rating, discuss the effectiveness of the Local Governing Body (LGB) and review Scheme of Delegation responsibilities. This meeting is formally minuted and the Minutes are made available to the Headteacher, Chair and the SSDC to assist in the flow of information between Trust Board and LGB.

Local governance at academy level is conducted via a Local Governing Body which comprises Trust Appointed Governors, Parent Governors, a Staff Governor and the Headteacher. Responsibilities from the Trust Board are delegated via a Scheme of Delegation which is reviewed on an annual basis. An outcome of the termly Academy Improvement Review meeting is a grading of the academy and this grading will inform the level of delegation. The LGB is expected to meet in full on a half-termly basis. From September 2023, most LGBs have opted to collapse the previous committee structure which consisted of three committees: Resources, Standards & Curriculum and Ethos & Community which all met on a termly basis. The items will now be included as agenda items in the full LGB meetings. The Chairs meets on a regular basis with the Trust via the Academy Improvement Review Meetings and the termly Chairs and Heads Forums.

The Trust provides guidance and support to the LGBs through the provision of draft agendas, supporting documents, quality assurance visits and in-house training for governors and clerks. In addition, as part of the Trust's ongoing commitment to ensure that governance is well informed at all levels, access to the Modern Governor online training facility is provided to all Trustees, Local Governors and Clerks.

Governance Framework 2023-24

Activity		Person(s) Responsible	Autumn Term 06/09/2023 - 20/12/2023 (excluding Inset Days)	Spring Term 04/01/2024 – 27/03/2024 (excluding Inset Days)	Summer Term 15/04/2024 - 19/07/2024 (excluding Inset Days)
Academy level	In school data collection deadlines	Head Teachers	EYFS/Reception – 20 Oct 23 KS2 Y6 (optional) – 4 Oct 23 KS2 Y3-5 – 1 Nov 23 KS2 Y6 – 29 Nov 23 KS1 Y2 – 22 Nov 23 KS1/KS2 Y2-6 – 15 Dec 23 KS1 Y1 – 15 Dec 23 EYFS/Reception – 15 Dec 23 EYFS/KS1/KS2 Yr-6 Target setting 10 Nov 23	KS2 Y6 (optional) – 7 Feb 24 KS1 Y1 – 14 Mar 24 KS2 Y3-5 – 6 Mar 24 KS1/KS2 Y2/Y6 – 20 Mar 24 KS1/KS2 Y1-6 – 22 Mar 24 EYFS/Reception – 22 Mar 24	KS1 Y1 – 19 Jun 24 KS2 Y3-5 – 26 Jun 24 KS1 Y2 – 20 Jun 24 export to LA KS2 Y6 – 1 Jul 24 EYFS YR ELG – 24 Jun 24 export to LA KS2 Y4 MTC – 4pm 24 Jun DfE / 28 Jun 24 KS1 Y1 & 2 Phonics – 17 Jun 24 export to LA /28 Jun 24 KS1 Y1/KS2 Y3-5 - 8 July 24 KS2 Y6 - Input into Arbor 2 or 9 July 24
Local Governing Body level	HT Performance Management Panel meeting	Academies Group Executive Principal (AGEP)	By 6 October 2023 (review/objective setting)	Ideally 26 February - 18 March 2024 (monitoring progress)	Ideally 10 - 21 June 2024 (monitoring progress)
	Full Local Governing Body	Chair of Governors	2 -22 October 2023 (annual administration) 20 November - 20 December 2023	22 January – 9 February 2024 11 - 27 March 2024	7 - 24 May 2024 1 - 19 July 2024 (review year end assessments)
Leadership level	Academy Improvement Review	Head Teacher, Chair, AGEP, Deputy CEO, Trustee	20 November–8 December 2023	4 March - 22 March 2024	17 June - 5 July 2024
DNEAT Board level	DNEAT Standards and Strategic Development Committee	DNEAT Trustees, AGEPs, Deputy CEO	28 September 2023	22 January 2024	13 May 2024
	DNEAT Personnel Committee	DNEAT Trustees, CEO	6 November 2023 (Pay Reviews) 20 November 2023	4 March 2024	17 June 2024
	DNEAT Finance, Audit and Resources Committee	DNEAT Trustees, CEO, COO	18 September 2023 27 November 2023 (ARFS)	5 February 2024	29 April 2024
	Joint Policy Development Committee	DDE, DNEAT Trustees, CEO	13 September 2023	7 March 2024	20 June 2024
	DNEAT Board Meeting	DNEAT Board of Trustees	13 October 2023 15 December 2023	22 March 2024	12 July 2024
	DNEAT AGM	DNEAT Members	-	6 March 2024	-
Trust	Forum	Trustees, Chairs and Heads	3 November 2023 09.00-13.00	1 March 2024, 09.00–13.00	7 June 2024 09.00-13.00